	Description
Function	Clinical Affairs & Information Manager
Location / Contact	AC Immune SA, EPFL Innovation Park, Building B, 1015 Lausanne hr@acimmune.com
Percentage	100 % (office based)
Overview	AC Immune is a clinical stage Swiss biotech company focused on the development of innovative therapeutics and diagnostics for Alzheimer's and other neurodegenerative diseases. AC Immune is seeking a Clinical Affairs & Information Manager who is responsible for analyzing clinical data, supporting clinical trial designs, providing medical expertise, and directing medical competitive intelligence in clinical field. He/She will also give support/input for clinical strategy. The Clinical Affairs & Information Manager reports directly to the Medical Director, Head of the Clinical Department.
Job description	Responsibilities: • Provide strategic input into clinical development for AC Immune assets: - Support development of clinical trial designs, clinical study protocols and clinical programs through knowledge of clinical trials in Central Nervous System (CNS) area with a specific focus in Alzheimer's disease - Support clinical trial strategy in collaboration with Medical Director, senior Management and project leaders - Take part in clinical development plans for future development of company compounds, including potential options and scenarios • Provide medical input in company clinical trial outcomes (protocol and clinical data review, assessment of interim analyses data, clinical study reports, assessment of efficacy, safety and tolerability data) • Provide a strong information support service to the clinical team, CEO, CSO. Including the distribution among other departments of data relating to medical information enquiries • Conduct comprehensive literature searches in relation with an internal or external medical inquiry • Provide assessment of the clinical information and generate regular executive summary for senior management • Compile and maintain comprehensive, accurate and up-to-date competitor compendiums to provide Clinical Development with scientific and clinical insights on products and treatment options for new disease areas • Lead medical competitive intelligence review: - Be responsible for the setup, maintenance and regular update of a clinical trial competitive intelligence database. - Be responsible for the review of medical publications. - Manage and track inquiries with standard medical information databases. • Review and analyze any reported adverse events to Global Drug Safety in a timely manner, establish a continuous benefit/risk assessment for each internal clinical compound in development. • Be responsible for key consultants mapping for specific support in clinical trials • Build and maintain relationships with key clinical experts in the field of targeted pathologies with Medical Director • Collaborate with the Head of Clinical Operations for key clinical activities (e.g., elaboration of clinical study plans, budget forecasts)

	• Liaise with key internal stakeholders and departments in order to provide the Clinical Department with best options to setup clinical development plans and conduct clinical trials
Qualifications	The candidate should have the following qualifications: • MD with advanced scientific degree (PhD would be a plus) • 6+ years of experience in managing international First-in-Human to Phase 3 clinical trials • In-depth knowledge of clinical drug development of CNS pathologies • Personal features include: - Demonstrated ability to synthesize, analyze and communicate key information - Strong interpersonal skills for building networks with key experts and ensuring the interface with internal departments - Ability to adapt priorities to meet company needs while maintaining effectiveness - Leadership and project management skills - Excellent spoken and written English are required