

	Description
Function	Associate VP, Information Systems (IS) and IT
Location	AC Immune, EPFL Innovation Park, Building B, 1015 Lausanne
Contact	hr@acimmune.com
Percentage	100 %
Company Profile	<ul style="list-style-type: none"> AC Immune is a clinical stage Swiss biotech company focused on the development of innovative therapeutics and diagnostics for Alzheimer's and other neurodegenerative diseases 125+ Employees, 20+ nationalities, IPO in 2016, listed on NASDAQ AC Immune SA is a progressive, equal opportunity employer
Job description	<ul style="list-style-type: none"> Provide AC Immune with highly reliable, state-of-the-art, robust and secure information systems environment and IT services/systems Lead an IS/IT team of 6 people Ensure that all information systems and IT services/systems comply with all regulations that the Company is subject to and all IS control frameworks that it has decided to follow
Key Responsibilities	<ul style="list-style-type: none"> Define and align the IS/IT strategy with the Company's strategy Continuously improve IS/IT to make it fulfill fast-evolving business requirements Translate the IS/IT strategy into a roadmap of IS/IT priorities and projects Ensure that the IS/IT budget, human resources, projects, hardware, and software enable the implementation of the IS/IT strategy Project-manage all IS/IT projects Ensure that information systems and IT services/systems are managed according to best practices in IT Ensure that IT controls are in place to guarantee that the Company complies with SOX 404(b)/COBIT 5 Ensure that GxP Computerized Systems (i.e., information systems and IT services/systems that fall in the scope of GxP audits) comply with good practices in the pharma industry Ensure that information systems and IT services/systems comply with GDPR and the Swiss Federal Act on Data Protection (FADP) Organize regular technology audits (external and internal) and take necessary corrective actions Write SOPs for IT Operations, IT security, and SOX 404(b)/COBIT 5 on change management, security management, access management, problem management, configuration management, data leak prevention, etc.
Qualifications & Skills	<ul style="list-style-type: none"> M.Sc. in Computer Science from a tier-1 University At least 10 years of professional experience including at least 3 years of experience as Director of Information Systems and at least 2 years of experience with SAP, preferably cloud-based SAP systems At least 2 years of experience in effective Change Management Deep knowledge with information systems management, IT service management, and IT infrastructure management Successful track record of running and delivering large IS projects on

	<p>time and on budget</p> <ul style="list-style-type: none">• Ability to evaluate and budget for all elements of a given IS project• Experience in the area of IT Operations & Security• Experience with the implementation and monitoring of COBIT 5 and IT controls for SOX 404(b)• Ability to drive and motivate the IS team to communicate effectively with all Employees in the Company• Excellent analytical and technical skills - pragmatic, result-oriented problem-solver• English: mother tongue or at proficient fluent level• Professional experience in an English-speaking Company
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